

**School Board Meeting Minutes
Griswold Community Schools
Monday, April 21, 2025**

The Griswold Community School District Board of Education met to hold a public hearing on April 21, 2025 in the Conference Room. Board president Ryan Smith called the hearing to order at 5:30 p.m. Board members present were Scott Hansen, Aaron Houser, Erika Kirchhoff, Rob Peterson, Scott Peterson, Don Smith, and Ryan Smith. Absent was Scott Peterson. Also present were Superintendent David Henrichs, Business Manager Dan Rold, Board Secretary Hannah Bierbaum, Secondary Principal Seth Lembke, Elementary Principal Nigel Horton, Athletic Director Cole Cooper, and a handful of members from the public.

- **Presentation of Proposed FY26 Budget:** Business Manager Rold presented the proposed FY26 Budget.
- **Public Input:** None.
- There being no public input, President R. Smith closed the hearing at 5:40 p.m. Motion by Hansen to adjourn the hearing at 5:40 p.m. Seconded by Kirchhoff, motion carried all ayes.

President R. Smith opened the 2025-26 Calendar Hearing at 5:40 p.m. The same individuals were present for the calendar hearing as the budget hearing.

- **Presentation of the Proposed 2025-2026 School Calendar:** Superintendent Henrichs presented the 2025-26 school calendar and highlighted similarities and differences from the current year calendar including the addition of two-hour early outs before conferences and total instructional hours.
- **Public Input:** none.
- There being no public input, President R. Smith closed the hearing at 5:45 p.m. Motion by Hansen to adjourn the hearing at 5:45 p.m. Seconded by Kirchhoff, motion carried all ayes.

Following both public hearings, President R. Smith called the regular meeting of the Griswold Community School District Board of Education to order at 5:46 p.m. in the Conference Room. Board member R. Peterson read the school mission statement, "*The mission of the Griswold Community School District, in partnership with our families and communities, is to provide leadership for positive change to ensure the best learning opportunities for everyone in a safe and caring environment.*" Roll call of board members present were R. Smith, D. Smith, R. Peterson, Houser, Kirchhoff, Hansen. Absent was S. Peterson. The same individuals listed above were present for the regular meeting.

- **Approval of Agenda:** Motion by R. Peterson to approve the agenda as posted. Seconded by Kirchhoff, motion carried all ayes.
- **Public Input:** Ryan Lockwood, HS Baseball and HS Boys Basketball coach, asked that the Board consider approving Trevor Gipple as a volunteer HS boys baseball coach at the May board meeting. He is requesting the volunteer position due to large numbers and the value that he believes Gipple will add to their team. Student Kolbe Klindt expressed his support of allowing Gipple to be a volunteer baseball coach as he feels he would be an asset to the team. Student Zane Johnson also expressed his support of Gipple, stating that having him officially in the volunteer role will only help the team improve and individual players improve as well.
- **Superintendent's Report:** Henrichs provided an update on the concession stand remodel project, reported on the recent bus inspections held, and reminded the board of graduation practice and ceremony along with the outdoor facilities walk through that is scheduled for May 19 at 4:30 p.m.
 - **Thank You Card(s)** – Thank you card from Deb Arp for the support and sympathy flowers received in memory of her husband, Alan.
 - **The Month in Review – Administration** – Horton informed the board of plans for next year's elementary counselor position, including the creation of a PK-12 peer mentoring program. He also discussed plans to purchase a new preschool literacy curriculum. Lembke thanked HS Counselor Secretary, Monica Brandt for all her work to make ISASP testing go smoothly, provided the board with end of the year dates, and mentioned that Jazz Band and FFA had another successful month. Cooper's report to the board included installation of football play clocks will be completed in July; a review of the suspended volleyball net quote and the mental performance contract that are on the agenda for approval; and an update on the Ad Hoc Committee meeting concerning girls' wrestling. The board also discussed exploring impact testing for all student athletes. R. Smith thanked Cooper for the research completed on starting a girls' wrestling program.

- **Board Learning Opportunities** – The board recognized a handful of students and staff for the monthly recognition award. Students Brenna Tye, Lexi Dofner, Ryleigh Harrison and Tanner Scholl were recognized for their participation in SWIHMB at the Reliquet Bowl. Students BrookLynne Peterson, Karly Byers, and Ryleigh Harrison for earning gold in their respective events at FFA Districts. Teacher Katie Johnson for high achievement in her first year of teaching and providing opportunities for students. Teacher Haley Schmidt for consistently delivering high-quality Elementary Musical Programs. The board then selected April recipients and discussed the end of year staff meal on May 23rd.
- **Consent Agenda** – Motion by R. Peterson to approve the consent agenda with the additional bills in the amount of \$32,163.31 as presented.
 - Minutes of the Regular Meeting on March 24, 2025
 - Minutes of the Special Meeting on April 14, 2025
 - Financial Statements and Monthly Bills
 - **Personnel:**
 - **Resignation:** Larry Moller – Sp. Ed. Van Driver (retroactive to March 18, 2025)
 - **New Hires:** Seth Lembke – Volunteer HS Boys Track Coach, Mindy Rush and Carrie Harrison – Elementary Summer School Teachers, Art Kilmer – Custodian (retroactive to April 7, 2025), Katarina Labenz (effective April 21, 2025), and positions for the 2025-26 school year including: Lydia Greiman – Elementary Classroom Teacher, Ryan Jaeckel – Assistant HS Football Coach, Ashley Henneman – MS/HS Agriculture Teacher and FFA Advisor.
 - **Gifts, Memorials, Bequests** – Dave and Tammy Steinbeck donated 6 tons of sand for the long jump pit and the Griswold Optimists donated bike helmets for the 3rd grade classes.

Seconded by Hansen, motion carried all ayes.

Old Business:

- **Board Policies – Second Reading** – Motion by Hansen to approve the Superintendent's recommendation to waive the second reading and approve board policies 210.01, 210.02, 210.03, 210.04, 210.05, 210.06, 210.07, 210.07R1, 710.4. Seconded by Kirchhoff, motion carried all ayes. *(Any changes made to a board policy will be attached to the original copy of the minutes and available for review at the central office.)*
- **Consider Approval Of The District's Strategic Plan** – Doug Stilwell and Jim Verlengia with AdvanceEd Solutions were in attendance to present the final draft of the strategic plan and offer solutions for implementation. Motion by Hansen to approve the implementation of the District's Strategic Plan as presented. Seconded by Kirchhoff. Board discussed how they would like regular communication with progress made on the action steps and would like to consider the strategic plan when determining annual board goals. Motion carried all ayes.

New Business:

- **Consider Approval Of Resolution Authorizing the Redemption of General Obligation School Bonds, Series 2017, Dated November 1, 2017, and Levying a Tax for Fiscal Year 2026 for the Redemption of General Obligation School Bonds, Series 2017, Dated November 1, 2017** – Motion by Kirchhoff to approve the Resolution Authorizing the Redemption of General Obligation School Bonds, Series 2017, Dated November 1, 2017, And Levying A Tax For Fiscal Year 2026 For The Redemption of General Obligation School Bonds, Series 2017, Dated November 1, 2017. Seconded by R. Peterson. Roll call ayes: Houser, D. Smith, Kirchhoff, R. Smith, Hansen, R. Peterson. Nays: none, motion carried.

The President declared the Resolution adopted as follows:

RESOLUTION AUTHORIZING THE REDEMPTION OF GENERAL OBLIGATION SCHOOL BONDS, SERIES 2017, DATED NOVEMBER 1, 2017, AND LEVYING A TAX FOR FISCAL YEAR 2026 FOR THE REDEMPTION OF GENERAL OBLIGATION SCHOOL BONDS, SERIES 2017, DATED NOVEMBER 1, 2017

WHEREAS, the Griswold Community School District (the "District") issued \$9,785,000 General Obligation School Bonds, Series 2017, dated November 1, 2017 (the "Series 2017 Bonds"), \$7,610,000 of which are currently outstanding; of which \$115,000 were called for redemption on May 1, 2025 pursuant to a resolution adopted on March 15, 2021; of which \$165,000 were called for redemption on May 1, 2025 pursuant to a resolution adopted on March 21, 2022; of which \$170,000 were called for redemption on May 1, 2025 pursuant to a resolution adopted on April 17, 2023; of which \$220,000 were called for redemption on May 1, 2025 pursuant to a resolution adopted on April 15, 2024; and of which \$270,000 are now being called for redemption on May 1, 2026, which are described in Schedule A attached to this

Resolution (the "Redeemed Bonds"); and

WHEREAS, at this time, it is in the best interest of the District to levy a tax for the Fiscal Year ending June 30, 2026, which is sufficient to call and redeem the Redeemed Bonds on May 1, 2026; and

WHEREAS, the Series 2017 Bonds which mature after May 1, 2025 may be called in whole or in part on any date beginning on May 1, 2025, from any funds regardless of source, in any order of maturity and within annual maturity by lot by giving 30 days' written notice of redemption to the registered owner of the Bonds, the terms of redemption to be par plus accrued interest to the date of call, such notice to be deemed completed upon transmission to the owner of record of the Bond at the address shown on the books of the Registrar; and

WHEREAS, selection by lot will be necessary to select bonds to be called among the bonds which mature May 1, 2036; and

WHEREAS, it is in the best interest of the District to call and redeem the Redeemed Bonds.

NOW, THEREFORE, be it resolved:

Section 1. That the Redeemed Bonds are hereby redeemed as of May 1, 2026.

Section 2. UMB Bank, N.A., West Des Moines, Iowa, in its capacity as Registrar, Paying Agent and Transfer Agent, is hereby authorized and directed to cause notice of such redemption to be given not less than thirty (30) days prior to the date of redemption by written notice to the registered owner of the Redeemed Bonds. Piper Sandler & Co., as Dissemination Agent for the District, is hereby authorized and directed to provide electronic notice of such redemption to the Municipal Securities Rulemaking Board at <http://emma.msrb.org/>. On or before May 1, 2026, the Treasurer shall deposit with the Paying Agent \$270,000 to call and redeem the Redeemed Bonds described in Schedule A attached to this Resolution, such call and redemption to be effective May 1, 2026 pursuant to the terms of the Series 2017 Bonds. All liability for interest on the Redeemed Bonds shall cease, terminate, and be completely discharged as of May 1, 2026 as provided in Section 6(b) of the Resolution Authorizing the Issuance of the Series 2017 Bonds.

Section 3. There is levied upon all the taxable property of the District for the fiscal year ending June 30, 2026, \$270,000 which when collected shall be deposited with the Paying Agent. The Paying Agent is authorized and directed to call and redeem the Redeemed Bonds on May 1, 2026.

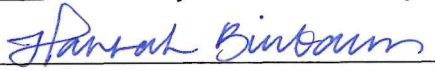
PASSED AND APPROVED this 21st day of April, 2025.

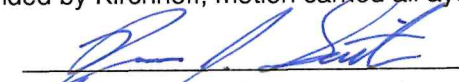
- **Consider Approval Of The FY26 Budget** – As there were no objections during the budget hearing, motion by Kirchhoff to approve the published 2025-2026 budget of \$12.72804 per \$1,000 taxable valuation. Seconded by Hansen, motion carried all ayes.
- **Consider Approval Of The 2025-2026 School Calendar** – As there were no objections during the calendar hearing, motion by Kirchhoff to approve the 2025-2026 School Calendar as presented. Seconded by R. Peterson, motion carried all ayes.
- **Consider Approval Of The District Career Academic Plan** – Lembke highlighted the District Career Academic Plan. Motion by Kirchhoff to approve the District Career Academic Plan. Seconded by Hansen, motion carried all ayes.
- **Consider Approval Mechanical Breakdown Insurance Renewal** – Motion by R. Peterson to approve the Mechanical Breakdown Insurance Renewal for three years (2025-26, 2026-27, 2027-28) as presented for \$29,427 per year. Seconded by D. Smith, motion carried all ayes.
- **Approve List Of 2025 Graduates** – Motion by Kirchhoff to approve the list of 2025 graduates as presented, pending the successful completion of all graduation requirements. Seconded by R. Peterson, motion carried all ayes.
- **Establish Registration Fees For 2025-2026** – Motion by Kirchhoff to set the book fee for 2025-2026 at \$30.00 per student (*this fee may be waived or reduced if proper paperwork is completed.*) Seconded by Hansen, motion carried all ayes.
- **Consider Approval Of The 2025-26 Transportation Director Sharing Agreement With Atlantic** – Motion by Kirchhoff to approve the Transportation Director Sharing Agreement with Atlantic for the 2025-2026 school year. (Atlantic holds the contract, time split 20/80. We receive operational sharing dollars for this position, 4 students worth) Seconded by D. Smith, motion carried all ayes.

- **Consider Approval Of The 2025-26 School Business Official Sharing Agreement With Riverside** – Motion by Hansen to approve the School Business Official Sharing Agreement with Riverside for the 2025-2026 school year. (Riverside holds the contract, time split 50/50. We receive operational sharing dollars for this position, 4 students worth) Seconded by Kirchhoff, motion carried all ayes.
- **Consider Approval Of The 2025-26 and 2026-27 Superintendent Sharing Agreement With Lenox** – Motion by Kirchhoff to approve a two-year superintendent sharing agreement with Lenox Schools for 2025-2026 and 2026-2027. (Lenox holds the contract, time split 50/50. We receive operational sharing dollars for this position, 9 students worth each year) Seconded by R. Peterson, motion carried all ayes.
- **Consider Approval Of The 2025-2026 Student Athletic Handbook** – Cooper presented proposed changes to be made to the Student Athletic Handbook including overall formatting and design, new mission and vision statements, revisions to Varsity, JV, Reserve, added Middle School A and B team structures, and added a team/parent/coach/athletic director relations section. Board discussed changes and determined it would be best to approve this simultaneously with the MS/HS Student Handbook. Motion by Hansen to postpone the approval of the 2025-2026 Student Athletic Handbook until the Regular July Board Meeting. Seconded by Kirchhoff. After further discussion Hansen withdrew the motion on the table to allow for flexibility of approval timeline and it was seconded by Kirchhoff. Motion carried, all ayes.
- **Consider Approval Of The 2025-2026 Coaches Handbook** – Cooper developed a coaches handbook to establish guidelines and expectations for athletic coaches. Board suggested this handbook also be considered at a later date, no formal action taken.
- **Consider Approval Of Volleyball Net System Purchase** – Cooper presented two quotes for the purchase of a ceiling hung volleyball net system. Motion by Kirchhoff to accept the quote from Carrol Seating, Inc. for \$27,750 to furnish and install a suspended volleyball net system pending that the installation coincide with the gym floor replacement. Seconded by R. Peterson, motion carried all ayes.
- **Consider Approval Of ACG Mental Performance Agreement** – Cooper presented a quote from ACG Mental Performance to provide virtual sessions to enhance athlete performance and overall well-being along with support parents and coaches. Part of these sessions would be to create a shared mental framework for our athletic program. Motion by Kirchhoff to approve the agreement with for ACG Mental Performance for the 2025-26 school year. Seconded by Houser, motion carried all ayes.
- **Approve Master Contract For GCEA** – Henrichs highlighted the tentative agreement between the GCEA and the Board's negotiations team. Motion by R. Peterson to accept the GCEA Master Contract for 2025-2026 with a 4.632% package increase (*allow for movement on the salary schedule, allocate TSS per teacher minimum salary legislation, and switching health insurance providers from ISEBA/Wellmark to ClaimDoc.*) Seconded by D. Smith, motion carried all ayes.
- **Accept GCEA Human Resource Handbook** – Motion by R. Peterson to accept the GCEA Human Resource Handbook for 2025-2026 (*changes include updated teacher salary schedule/base salary schedule and changes to the supplemental salary schedule including increase in pay for all positions and addition of Work Based Learning Coordinator.*) Seconded by Kirchhoff, motion carried all ayes.
- **Approve Master Contract For School Based Interventionist** – Motion by Hansen to approve the master contract for the School Based Interventionist for 2025-2026 as presented. Seconded by Kirchhoff, motion carried all ayes.
- **Accept School Based Interventionist Human Resource Handbook** – Motion by Hansen to approve the School Based Interventionist Human Resource Handbook for 2025-26 (*changes include separation of family illness leave from bereavement leave and the allowance of 3 snow days without penalty to attendance record/compensation.*) Seconded by Kirchhoff, motion carried all ayes.
- **Accept Non-Certified Human Resource Handbook** – Motion by Hansen to accept the Non-Certified Human Resource Handbook for 2025-2026 with a \$0.75 per hour increase (*other changes include to increase activity driver pay from \$14/hour to \$14.75/hour and for full-time twelve-month employees the separation of family illness leave from bereavement leave and the allowance of 3 snow days without penalty to attendance record/compensation.*) Seconded by Kirchhoff, motion carried all ayes.

- **Approval Of Contract Renewals For Certified Staff, Coaches/Sponsors, Administration, Quasi-Administrators, And Support Staff** – Motion by Kirchhoff to approve contract renewals for certified staff, coaches/sponsors, administration, quasi-administration and support staff as listed and set the contract issue date for April 23, 2025 with a return date of May 14, 2025 at noon. Seconded by R. Peterson. After discussion, Kirchhoff made a motion to amend the original motion to approve contract renewals for certified staff, coaches/sponsors, administration, quasi-administration and support staff as listed and set the contract issue date for April 23, 2025 with a return date of May 14, 2025 at noon with the exception of the MS Volleyball coaches contracts due to pre-established participation requirements. Seconded by R. Peterson. Motion carried, all ayes.
- **Board Policies – First Reading** – First reading of board policies 210.08, 210.08E1, 210.08E2, 210.09, 211, 212, 212.01, 213, and 213.0.

Adjourn – Motion by R. Peterson to adjourn at 8:21 p.m. Seconded by Kirchhoff, motion carried all ayes.


Hannah Bierbaum, Board Secretary
(Next regular meeting May 19, 2025)


Ryan Smith, Board President

Reports, documents, full text of resolutions and policies considered by the Board at this meeting are on file in the Board Secretary's office, 712-778-2152, Monday through Friday, 8 am – 4 pm.

GRISWOLD COMMUNITY SCHOOLS

<u>CLAIMS APPROVED</u>		
<u>OPERATING FUND</u>		
<u>Vendor Name</u>	<u>Description</u>	<u>Amount</u>
AMAZON CAPITAL SERVICES	Supplies	486.85
ATLANTIC COMMUNITY SCHOOL DISTRICT	Sharing agreement	1,847.94
BAIER, BARBARA	Wrestling mileage	1,376.00
CAPPEL'S	Supplies	24.58
CASS HEALTH	Course	300.00
CENTRAL INDIANA EDUCATIONAL SERVICE CENTER	Registration	349.00
CENTRAL IOWA DISTRIBUTING, INC	Supplies	3,544.00
CITY OF GRISWOLD	Water & sewer	1,044.97
COACH SLOTH	Books set	180.00
DEPARTMENT OF EDUCATION	Bus inspection fees	950.00
FIRST NATIONAL BANK	Postage/Labor/Gas/Supplies/Travel/Registration	1,820.62
GLENWOOD COMM. SCHOOLS	APEX	6,206.76
GREEN HILLS AEA	Training	2,607.98
GRISWOLD AMERICAN	Minutes/claims/Hearing notice	486.27
HORTON, NIGEL	Reimbursement	120.00
HYVEE FOOD STORES INC.	Sympathy flowers/foods class supplies	866.98
IOWA WESTERN COMM COLLEGE	College course	107.00
JOSTEN'S	Diploma/supplies	366.77
LAVERTY SANITATION, INC	Trash removal	1,740.00
LEMBKE, SETH	Reimbursement	60.00
LENOX COMM. SCHOOL DISTRICT	Superintendent Sharing	26,373.51
MCI	Long distance charges	56.07
MIDAMERICAN ENERGY	Electricity	7,131.07
OMAHA COMPOUND COMPANY	Supplies	1,634.99
ONE SOURCE THE BACKGROUND CHECK CO	Background checks	44.50
RIEMAN MUSIC	Repairs	32.00
SAFEGUARD BUSINESS SYSTEMS	Supplies	491.42
SANDBOTHE FIRESTONE	Tires	938.00
SOLVARIS NET LLC-TEXTCASTER	Subscription	333.03

STEINBECK & SONS, INC.	Propane	297.50
TIGER MART	Gas/diesel	4,747.89
TRUCK CENTER COMPANIES	Supplies	63.16
ULINE	Supplies	1,137.98
VERIZON WIRELESS	Tablet line access	278.02
WALLACE, BRANDI	Reimbursement	39.06
WARD'S NATURAL SCIENCE ESTABL	Lab supplies	196.84
WYMAN BODYWORX INC.	Repairs	227.50
WYMAN'S CARQUEST	Filters/Supplies	1,838.37
XAP CORPORATION	Subscription	675.00
	Fund Total:	71,021.63

ACTIVITY FUND

<u>Vendor Name</u>	<u>Description</u>	<u>Amount</u>
A PLUS DESIGNS INC	GOLF SHIRTS	87.75
BALL HORTICULTURAL COMPANY	PLANTS	287.06
BEDFORD COMMUNITY SCHOOL	COED TR ENTRY FEE	220.00
BROKAW, JACKIE	REIMB-SUPPLIES	19.56
CAM COMMUNITY SCHOOL DISTRICT	BOYS GOLF	75.00
CORNER CONFERENCE ACTIVITIES	CONF BAND ADMISSIONS	930.00
CRESTWOOD HILLS COUNTRY CLUB	LUNCH /GIRLS GOLF	60.00
DANCO INC	SB/BB	298.85
FIRST NATIONAL BANK	TR ENTRY FEES/HELMET DECALS/HOTELS	1,307.21
GIRRES, CHRIS	24-25 SCHEDULING	500.00
GRISWOLD AMERICAN	AD-JH MUSICAL	20.00
GRISWOLD MUSIC BOOSTERS	SUPPLIES	295.07
HARTIGAN, TOM	STARTER	650.00
HYVEE FOOD STORES INC.	SUPPLIES	32.59
IOWA FFA ASSN.	ST FFA CONVENTION REGISTRATION	440.00
JOE'S PORTABLES LLC	PORT A POTTIES/TR	1,210.00
JOSTEN'S	GRADUATION OUTFITS	1,188.00
MISSOURI VALLEY HIGH SCHOOL	XC ENTRY FEE	80.00
NATIONAL FFA ORGANIZATION	MERCHANDISE	1,081.37
RASMUSSEN, JOSH	STARTER	300.00
RIEMAN MUSIC	RESALE	52.00
RUSH, MINDY	REIMB- 2 MEALS	20.00
SIDNEY COMMUNITY SCHOOL	GIRLS GOLF INVITE	60.00
STANTON COMM. SCHOOL DISTRICT	SHARE OF INCOME FROM GRISWOLD/STANTON TR	1,864.50
VICTOR, KARA	REIMB/COFFEESHOP SUPPLIES	30.68
WILSON, KARLA	TR SUPPLIES	41.91
	Fund Total:	11,151.55

CAPITAL PROJECTS

<u>Vendor Name</u>	<u>Description</u>	<u>Amount</u>
A&A LAWN AND LANDSCAPING LLC	Chemical application	2,975.00
ALLEY POYNER MACCHIETTO ARCHITECTURE, INC	Services	3,469.67
CAMBLIN MECHANICAL	Repairs	801.58
ELEVATE ROOFING	Repairs	725.66
GRISWOLD COMMUNICATIONS	Internet/phone	1,278.37
J.Q. OFFICE EQUIPMENT OF OMAHA	Copier leases	2,639.94
KEYMASTERS LOCKSMITHS	Labor	4,177.00
MITCHELL FURNITURE SYSTEMS	Lunch table	1,854.64
RED OAK GLASS, INC	Rekey doors	8,993.04
	Fund Total:	26,914.90

PHYSICAL PLANT & EQUIPMENT

<u>Vendor Name</u>	<u>Description</u>	<u>Amount</u>
AMAZON CAPITAL SERVICES	Equipment	1,599.00
CAMBLIN MECHANICAL	Repairs	624.98

Fund Total: 2,223.98

SCHOOL NUTRITION FUND

<u>Vendor Name</u>	<u>Description</u>	<u>Amount</u>
ANDERSON ERICKSON DAIRY	Dairy products	2,102.33
BIMBO BAKERIES USA	Bread products	921.70
EMS DETERGENT SERVICES	Dishwasher chemicals	341.40
FIRST NATIONAL BANK	Registration	160.00
HYVEE FOOD STORES INC.	Milk	4.97
LARY, KAY	Reimbursement	19.75
MARTIN BROTHERS	Food/Supplies	14,436.55
	Fund Total:	17,986.70

INTERNAL SERVICE FUND - HEALTH INSURANCE

<u>Vendor Name</u>	<u>Description</u>	<u>Amount</u>
ADVANTAGE ADMINISTRATORS	PSF Reimbursement	4.78
	Fund Total:	4.78

TOTAL EXPENDITURES: 129,303.54